

The President

The Vice-President

The Treasurer

The Head of the Science Policy Department

The Head of Communications and Online Department

The Head of the Equality, Diversity, and Inclusion (EDI)

The Head of the Press Department



## The President

The President shall represent the Society, in accordance with the Articles and the Objects of the Society as and when it is appropriate, particularly in the interactions with other societies, charities, authorities or government representation and the media.

The President will chair the Board and Executive Committee meetings and in his/her absence shall nominate a chair for the Board and Executive Committee meetings.

The President will provide leadership to ensure that the Objects of the Society are met, and will ensure all Constituencies, committees and Departments are well coordinated and act according to the Articles and Objects of the Society, the memorandum of activities, and any internal rule approved by the Executive Committee.

The President shall liaise with institutions, partners, and other societies; and will serve as spokesperson before mass media. The President will represent the Society in any committee, meeting, federation or network where the Society gets a partner member. In his/her absence, the President will designate an appropriate representative to act on his/her behalf according to specific requirements.

The President shall represent the Society in Science Policy matters according to the periodic strategic framework documents and reports of recommendations on science policy prepared by the Science Policy Department that set out strategic and policy priorities of the Society, agreed and approved by the Executive Committee.

The President will not be an active/official Member of any working group of volunteers of Constituencies, Departments or Committees, except for the Science Policy Department.

Please, contact the current President, Javier Pardo Díaz, if you are interested in knowing more about the position: [president@sruk.org.uk](mailto:president@sruk.org.uk)

## The Vice-President

The Vice-president shall represent the Society in the absence of the President and as and when it is appropriate, always in accordance with the Articles, the Rules and these byelaws and with the Objects of the Society.

The Vice-president will help the president to ensure the Objects of The Society are met.

It is the responsibility of the Vice-president to develop funding applications that will grant economic support for the Society. The Vice-president will prepare and submit the proposals to existing sponsors.

The Vice-president will secure funding from new partners. The Vice-president will be responsible, working alongside the treasurer, for the allocation of funds obtained from sponsors.

It is the responsibility of the Vice-president to manage the consolidation of the Organizing Committee of the International Symposium.

Please, contact the current Vice-President, Carlos Soler Montes, if you are interested in knowing more about the position: [vicepresident@sruk.org.uk](mailto:vicepresident@sruk.org.uk)

## The Treasurer

The Treasurer shall ensure that all economic transactions of the Society are sound and in accordance with the provisions of Companies Act, the Articles, and the Objects of the Society.

The Treasurer shall communicate with the accountant/s or auditors and elaborate on the necessary financial reports of the Society both for internal and external purposes.

Accounts shall be prepared in accordance with the provisions of the Companies Act 2006. The accounts shall be subject to independent audit where required by the regulations.

No Member shall (as such) have any right of inspecting any accounting records or other book or document of the Society except as conferred by statute or authorised by the Board or by ordinary resolution of the Society.

The Treasurer will coordinate an Economic Committee formed by all local Treasurers and the Vice President to deal with local expenses of the different Constituencies and communication with funding bodies.

Please, contact the current Treasurer, **Sandra Álvarez-Carretero**, if you are interested in knowing more about the position: [treasurer@sruk.org.uk](mailto:treasurer@sruk.org.uk)

## The Head of the Science Policy Department

The Head of Science Policy will lead the Science Policy Department, which will be formed by working group members to help with all duties.

The Head of Science Policy shall coordinate preparation of periodic documents/reports of recommendations on science policy, which must be agreed with Members and approved by the Executive Committee. These documents shall advise all political parties and institutions, and should capture the overall feel of the Members, sharing ideas for improvement of the R&D system based on professional experience in the UK or other countries.

The Head of Science Policy will draft other reports of science policy as requested by the Board or the Executive Committee and will write articles on science policy on its own initiative, on request of the Science Policy Department or on request of the Society's Members or by the Press Department for publication in mass media, under the consent of the Executive Committee.

The Head of Science Policy Department shall review, suggest and update members on collective actions in defence of Science; and will suggest to the Executive Committee on actions to perform on behalf of the Society on these matters.

Please, contact the former **Head of the Science Policy Department, Igor Arrieta Torres**, if you are interested in knowing more about this position:

[sciencepolicy@sruk.org.uk](mailto:sciencepolicy@sruk.org.uk)

## The Head of the Communications and Online Department

The Head of the Communications and Online Department shall ensure that all social media communications follow the aims of the Society as established in the Articles and certifies the accuracy of the reports, as well as coordinates the reports being published by the different online media.

The Head of the Communications and Online Department shall be the linking body of this department and the Executive Committee, in order to ensure the right and coordinated communication strategy for the Society.

The Head of the Communications and Online Department shall coordinate with the Constituencies and Departments Online Community Managers, and with the Press Department, to guarantee a common and congruent communication strategy. The Head of the Communications and Online Department will coordinate the Online Community Management, which will be formed by working group members to help with all duties.

The Head of the Communications and Online Department shall coordinate the production of any communication on the Society website (ensuring its maintenance and keeping it up-to-date) and any other online platform.

Please, contact the interim **co-Heads of the Communications and Online Department, María Florez Martín and Roser López Cruz**, if you are interested in knowing more about this position: [online@sruk.org.uk](mailto:online@sruk.org.uk)

## The Head of Equality, Diversity, and Inclusion (EDI)

The Director of Equality, Diversity and Inclusion (EDI) shall lead the Society's efforts to promote a supportive, inclusive, and respectful research community.

The EDI Director shall coordinate the development and implementation of strategies, events, and actions that advance equality, diversity, and wellbeing across SRUK/CERU. This includes raising awareness around structural barriers in academia, fostering representation, and supporting inclusive practices in science and beyond.

The Director shall also work closely with other members of the Executive Committee, as well as with local Constituencies, to embed EDI values in the Society's internal and external activities.

The EDI Director will maintain communication with relevant partners and institutions, identifying opportunities for collaboration and ensuring that SRUK/CERU remains engaged in broader discussions around equality and diversity.

**Please, contact the current interim Director, Iago Mora Arcas, if you are interested in knowing more about the position: [diversity@sruk.org.uk](mailto:diversity@sruk.org.uk)**

## The Head of the Press Department

The Head of the Press Department shall liaise with members of the press, news agencies and media, and any other institution's press office on behalf of the society with approval of the Executive Committee in order to disseminate news, events and activities related with the Society.

The Head of the Press Department shall liaise with specialized scientific press and mass media, enabling contact between journalists and researchers to help with dissemination of the research related work of the Society's members.

The Head of the Press Department shall coordinate with the Heads of Constituencies, Directors of Departments, and with the Department of Online Community Management, to guarantee a common and congruent communication strategy. The Head of the Press Department will coordinate the Press Office, which will be formed by working group members to help with all duties.

The Head of the Press Department shall coordinate the production of any communication and outreach programs such as blog, radio, and similar.

Please, contact [info@sruk.org.uk](mailto:info@sruk.org.uk) if you are interested in knowing more about this position.